

2.1.1. User

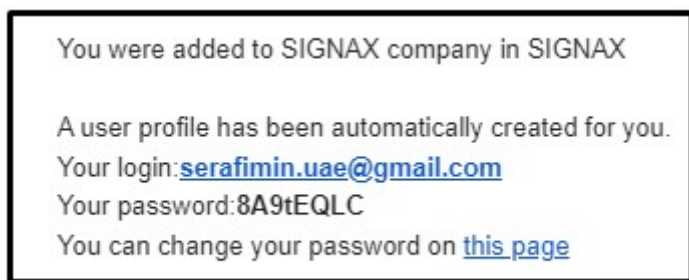
Account Creation

A user can create an account by registering independently in the SIGNAX system or by invitation from an Administrator.

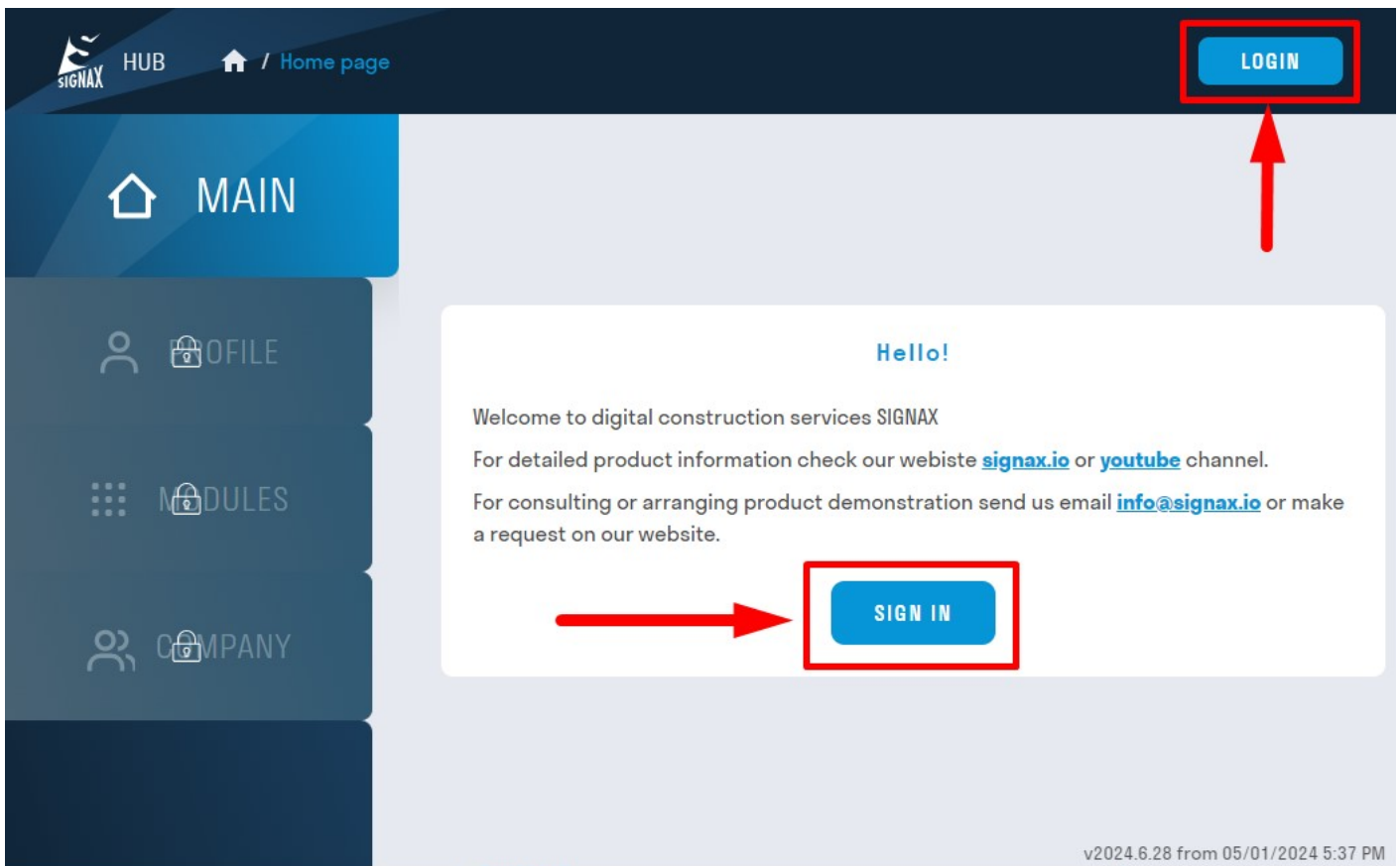
Invitation by Administrator

If the user has not previously registered in the SIGNAX system, an account will be automatically created for the user after the Administrator invites them to the Company.

An email with the login and a generated password will be sent to the user's specified email address. The user can change the password on the "PROFILE" tab in the HUB.



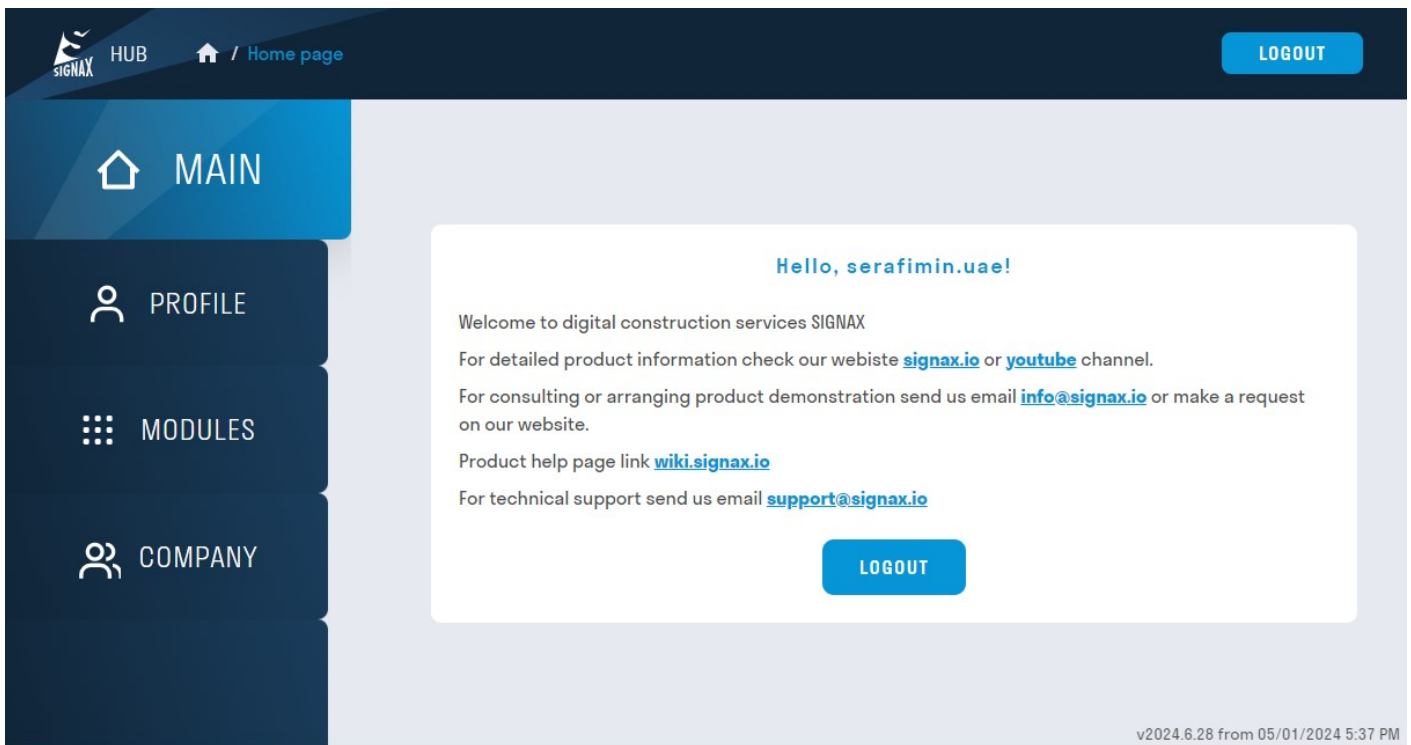
1. Go to [hub.signax.io](\"http://hub.signax.io\") and click on "SIGN IN."



2. Enter your login and password from the received email on the opened authentication page.

The image shows the 'Authorization' login form. It has two input fields: 'Email' with the value 'serafimin.uae@gmail.com' and 'Password' with masked characters '*****'. Below these is a large blue 'LOGIN' button. Underneath the button, it says 'Or login via' followed by Google and Apple icons. At the bottom, there are links for 'Create account' and 'Forgot password?'.

3. You are logged in.



In the PROFILE section, you can fill in your information, change your password, and link your account with Google or Apple.

Self-registration

1. For self-registration in the SIGNAX service, click "Create an account" on the authentication page or follow the link.

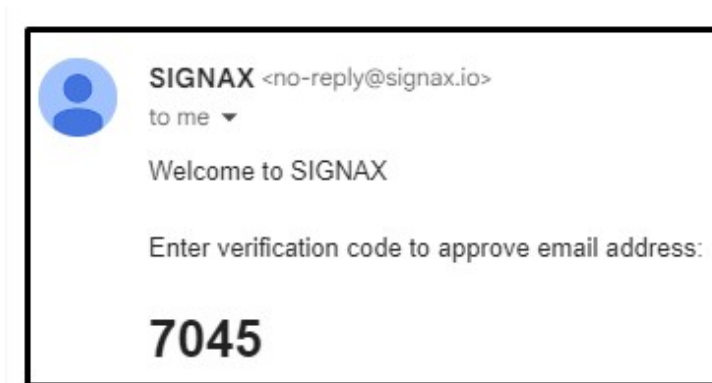
2. Enter your email address and click "Next".

1 Email — 2 Email confirmation — 3 Details — 4 Finish

Email
signaxuser@gmail.com

BACKNEXT

3. Within a few minutes, you will receive an email with a confirmation code to enter in the "Code" field.



✓ Email — 2 Email confirmation — 3 Details — 4 Finish

Code
7045
Valid until 05/03/2024 4:19 PM

BACKNEXT

4. Create a password over 8 characters, containing at least one uppercase letter and one digit. If necessary, you can fill in your full name.



✓ Email — ✓ Email confirmation — 3 Details — 4 Finish

Email
signaxuser@gmail.com

Password
.....

Confirm password
.....

Optional:

Surname
Signax

Name
User

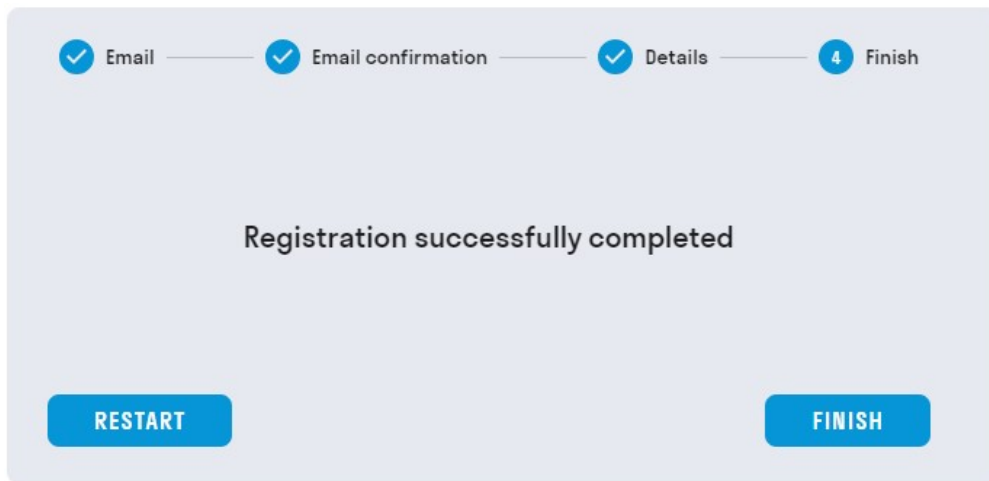
Middle name

BACK

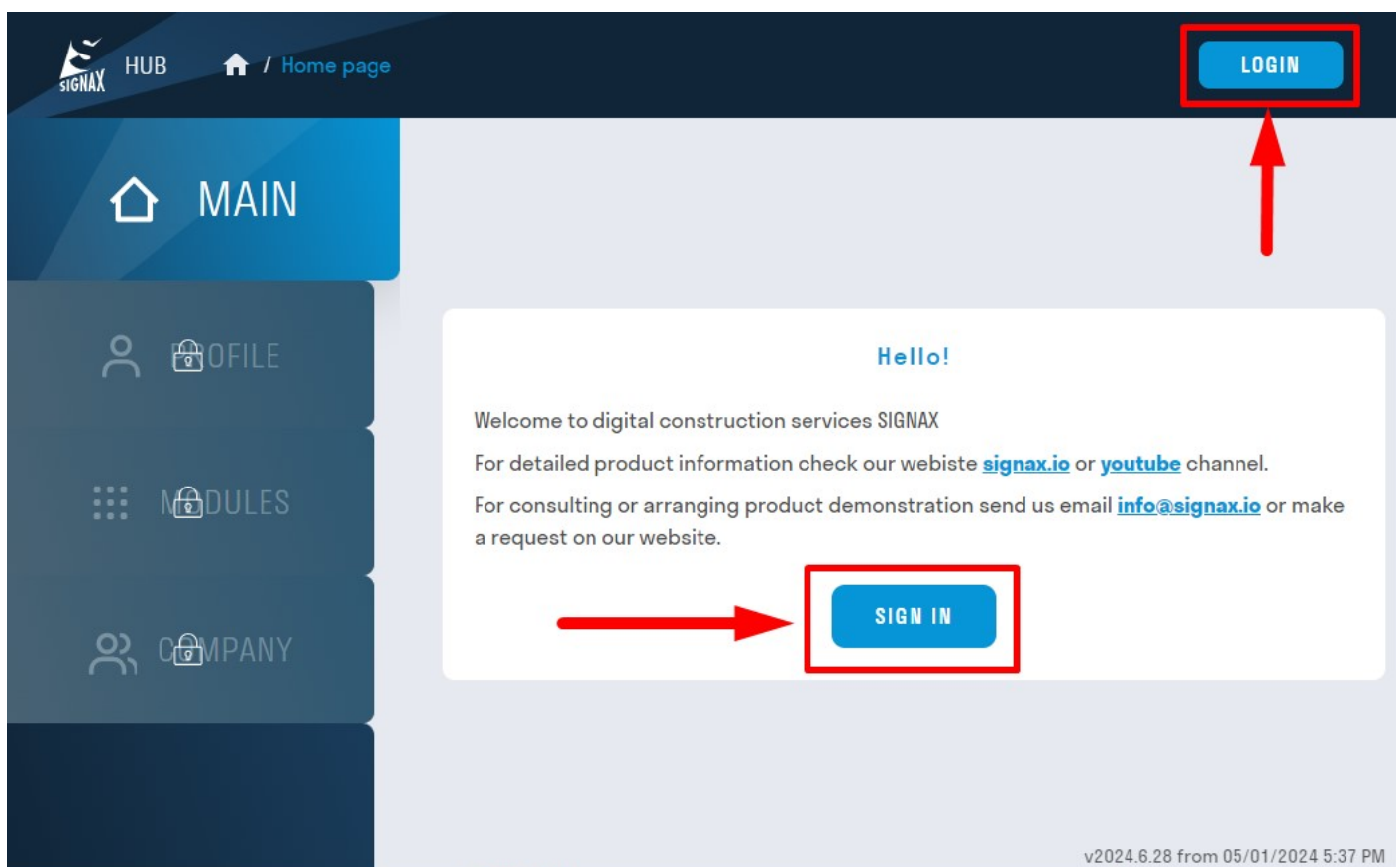
NEXT

v2024.6.28 from 05/01/2024 5:37 PM

5. Complete the registration.



6. After registration, you will be redirected to the main page <https://hub.signax.io/>. Click on "SIGN IN" and enter your registration details.





Authorization

Email
serafimin.uae@gmail.com

Password



LOGIN


Or login via


 


[Create account](#) [Forgot password?](#)


7. You are in the personal account.

 HUB  / Home page **LOGOUT**

 **MAIN**

 **PROFILE**

 **MODULES**

 **COMPANY**

Hello, Signax User !

Welcome to digital construction services SIGNAX

For detailed product information check our website signax.io or [youtube](#) channel.

For consulting or arranging product demonstration send us email info@signax.io or make a request on our website.

Product help page link wiki.signax.io

For technical support send us email support@signax.io

LOGOUT

v2024.6.28 from 05/01/2024 5:37 PM

8. Request your Administrator to assign you a License.

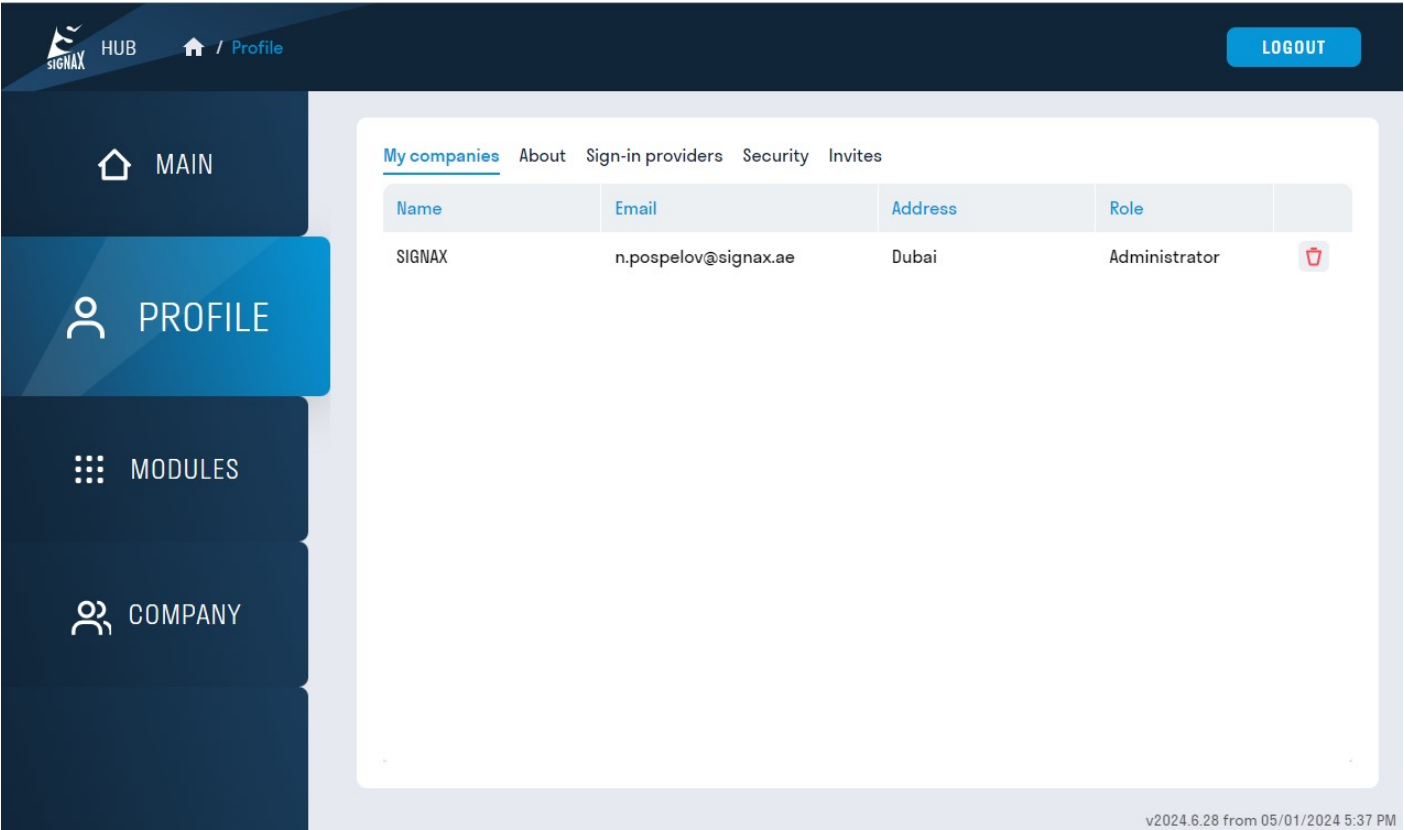
In the PROFILE section, you can fill in your information, change your password, and link your account to Google or Apple authentication.

Profile

The **PROFILE** section contains information about your account, which you can edit.

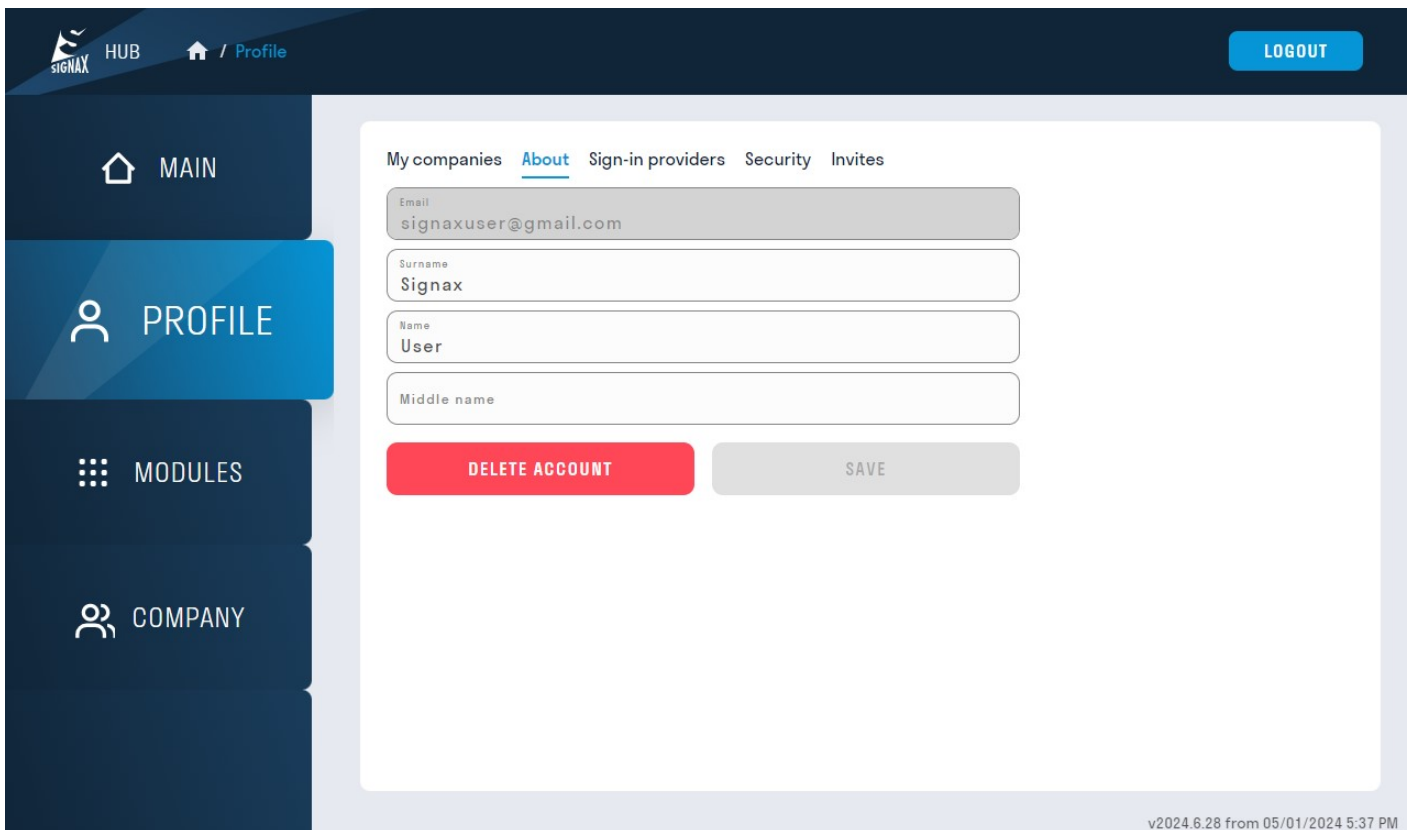
My Companies

You can view the companies you belong to and your access rights in these companies.



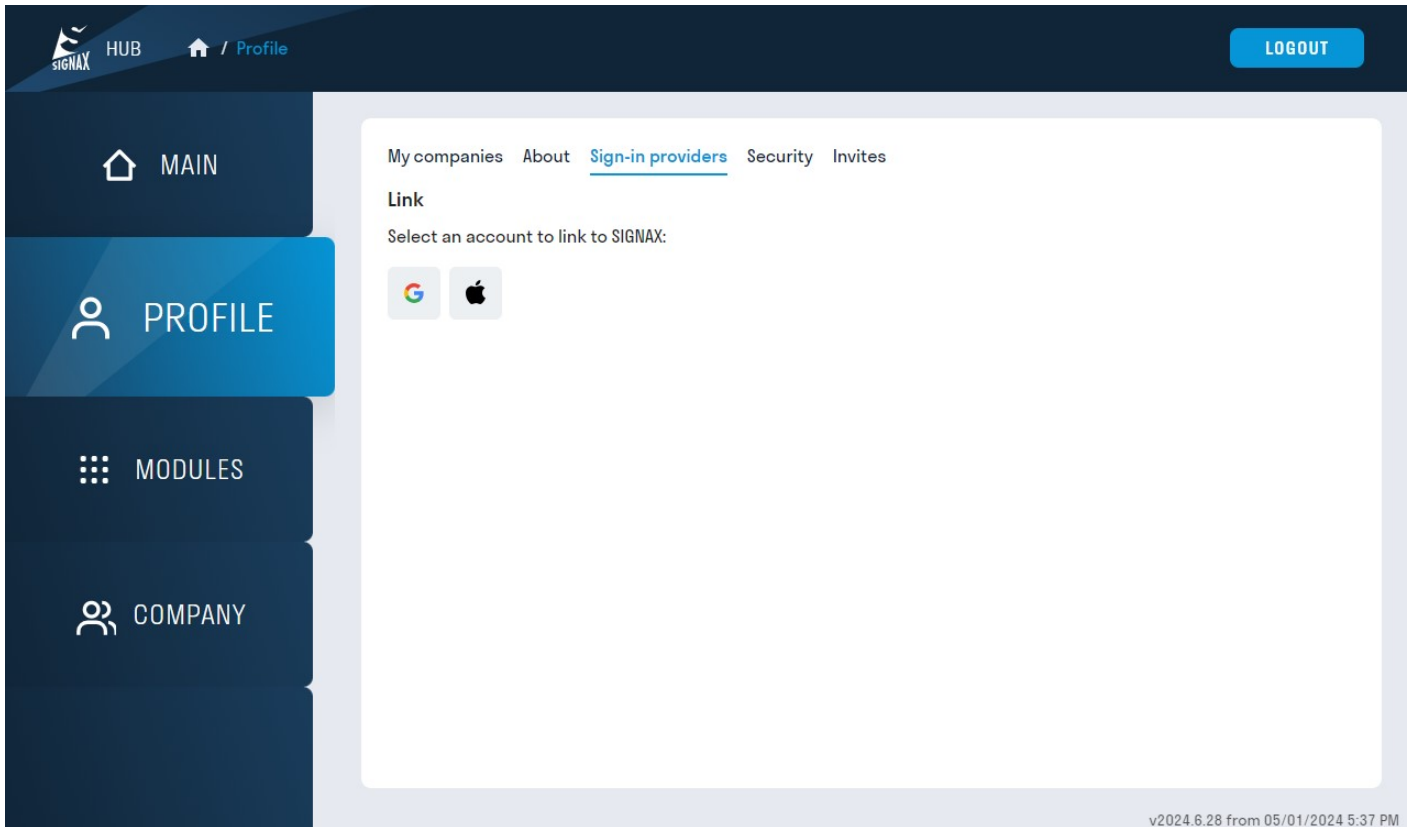
About

You can change your account information. To do this, enter new data and click "Save."



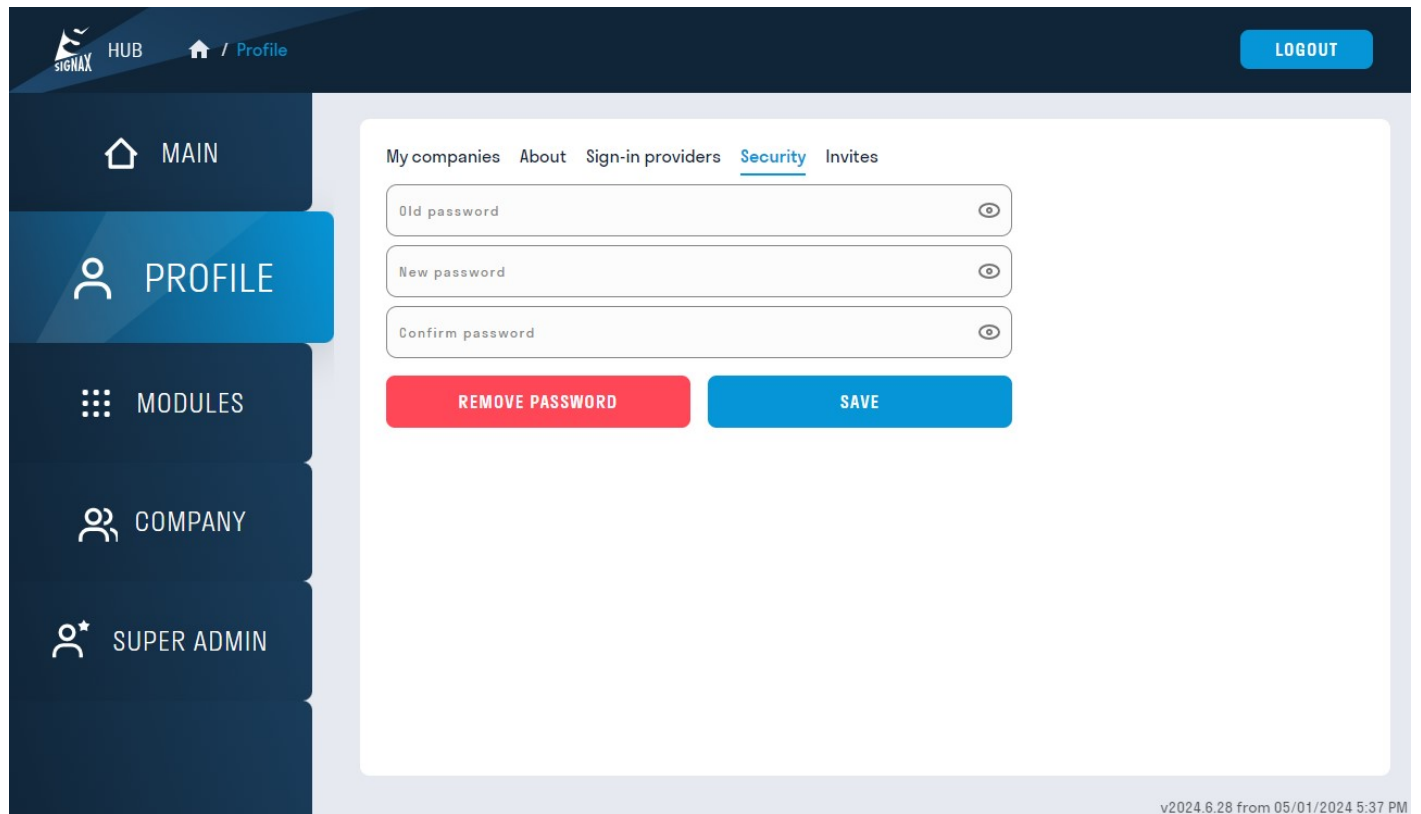
Sign-in provides

You can link your account with Google or Apple.



Security

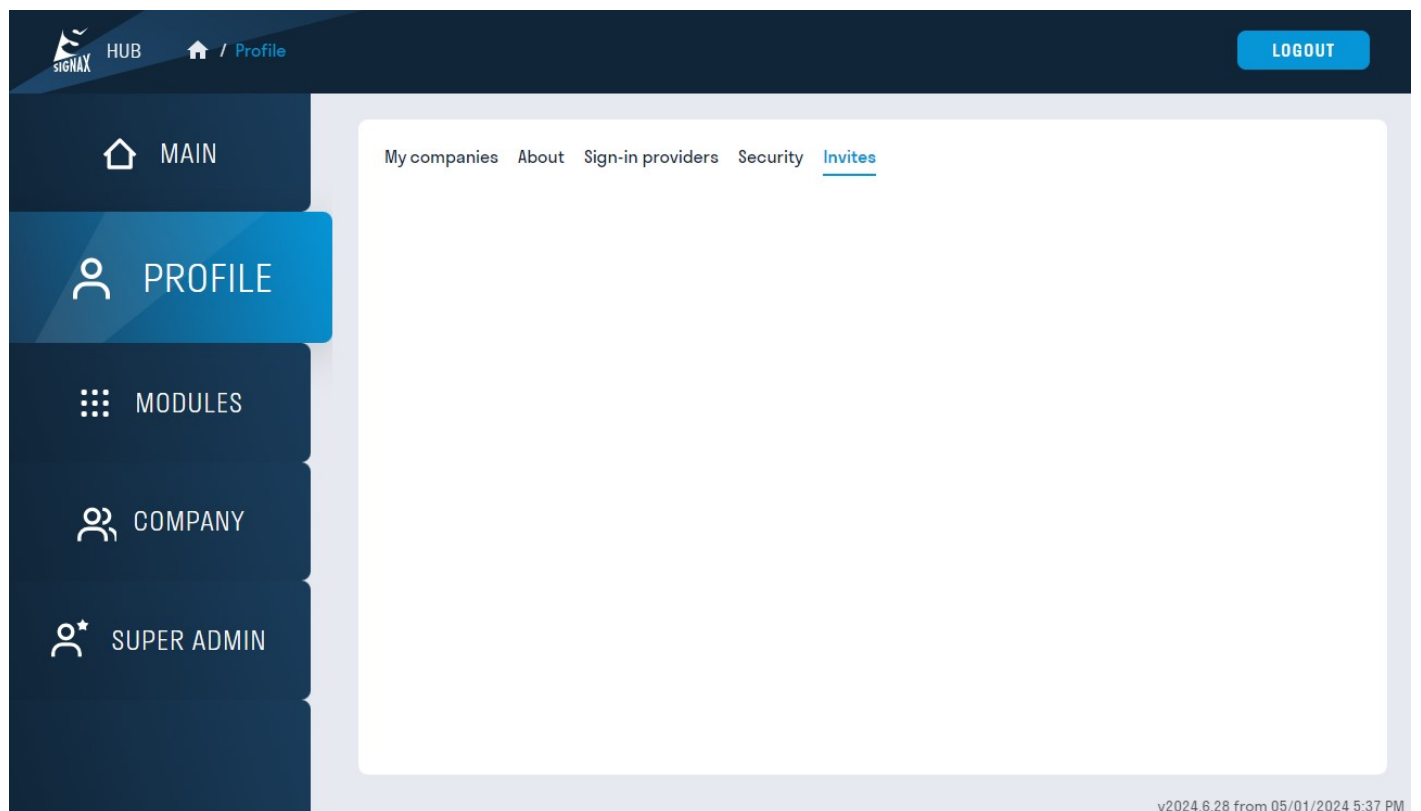
You can change your password. To do this, enter your old password and the new one. Then click "Save".



The screenshot shows the SIGNAX HUB interface. The top header includes the SIGNAX logo, 'HUB', a home icon, and a breadcrumb trail ' / Profile'. A 'LOGOUT' button is in the top right. The left sidebar contains navigation links: 'MAIN' (home icon), 'PROFILE' (person icon, highlighted in blue), 'MODULES' (grid icon), 'COMPANY' (two people icon), and 'SUPER ADMIN' (person with star icon). The main content area has a sub-header with links: 'My companies', 'About', 'Sign-in providers', 'Security' (underlined), and 'Invites'. Below this are three password input fields labeled 'Old password', 'New password', and 'Confirm password', each with a toggle icon. At the bottom of the form are two buttons: a red 'REMOVE PASSWORD' button and a blue 'SAVE' button. The footer text reads 'v2024.6.28 from 05/01/2024 5:37 PM'.

Invites

You can see active invitations.



This screenshot shows the same SIGNAX HUB interface but with the 'Invites' tab selected. The sub-header now includes 'My companies', 'About', 'Sign-in providers', 'Security', and 'Invites' (underlined). The main content area is currently empty. The sidebar and top header remain the same as in the previous screenshot. The footer text is 'v2024.6.28 from 05/01/2024 5:37 PM'.

Revision #2

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Updated 7 May 2024 14:24:39 by SIGNAX SUPPORT